M E M O R A N D U M

**TO:** Jani-King Team

**FROM:** Terri Famer

**DATE:** September 8, 2015

**RE:** Contact Info

Bradley contact info and areas of responsibility are noted below for your information. We look forward to written communication at the Cleaning Staff desk, but please also feel free to communicate with us as needed during business hours at 414‑291-9915. We appreciate working together!

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| **Emergency or Security Alarm Issues** |
|  | Dennis Grueneberg, Operations (ext. 114)Cell: 414-870-0267Email: dgrueneberg@bradleyfdn.org |

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| **Cleaning Supply Orders** |
|  | Susan Millard, Office Assistant (ext. 168)smillard@bradleyfdn.org |

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| **Management, Performance, Misc.** |
|  | Terri Famer, Vice President for Administration (ext. 129)Cell: 414-975-4116Email: tfamer@bradleyfdn.org |

cc: Shane Dietrich

Dennis Grueneberg

 Susan Millard