2011 ANNUAL REPORT OVERBUDGET

While reviewing the final Annual Report product, a significant error was discovered. The changes requested to the Financial Highlights page were not included in the version of the file that was sent to the printer. Although the reports were at the post-office, they had not been mailed and were retrieved by the printer at the Foundation’s request. Because none of the pages were reusable due to the style of binding used on the Annual Report, the Report would need to be completely reprinted. Since reprinting was necessary, in addition to making the original correction, some grant descriptions were also changed to read the same as their description in the Wisconsin Report. It was then recommended that the Wisconsin report also be reviewed. Additional changes were made in the Wisconsin report to show consistency in grant descriptions between both reports. It was also discovered that two grants had been left out of the Report to Wisconsin and would need to be added, which caused the page layout to change. It was then decided to completely redo the Report to Wisconsin as well.