M E M O

ROUTE

TO: Dan

Alicia

Cynthia

Mike G.

CC: Terri

FROM: Yvonne

DATE: July 2, 2012

RE: Annual & Wisconsin Reports for 2011

Attached are the printer’s proof for both reports and a copy of the Annual Report and Report to Wisconsin printed from our files after the last changes were made and the reports signed off on. Requested changes had been verified prior to the file being sent to the printer. Our copy and the printer’s proof should be identical. As always, the real color is not clearly represented on the folded proofs, but I have the flat proof of the Wisconsin Report available if anyone wants to see the actual color. Your timely attention is appreciated.

If changes are required, please indicate the changes on the printer’s proof and initial, instead of signing, next to your name below.

If no changes are needed, please sign complete name to indicate your approval to move forward with printing.

Daniel P. Schmidt Date

Alicia L. Manning Date

Cynthia K. Friauf Date

Michael W. Grebe Date