DATE

NAME

ADRESS

CITY, STATE ZIP

Dear XXX:

Thank you for your $XXXXX contribution to the Lynde and Harry Bradley Foundation. We received your contribution of cash and/or securities on DATE and YEAR.

Attached is the formal acknowledgment form required by the Internal Revenue Service to substantiate your charitable contributions for tax purposes. You may want to forward this to your accountant but I thought it would be best to send it directly to you.

We sincerely appreciate your confidence in the Bradley Foundation as we collaborate on the XXXXXX.

Sincerely,

Michael W. Grebe

MWG/xxx

Attachment

**The Lynde and Harry Bradley Foundation, Inc.**

**Acknowledgment of Charitable Contribution**

The Lynde and Harry Bradley Foundation, Inc. is a 501(c)(3) tax exempt organization and classified as a private foundation under the Internal Revenue Code. Tax Identification No.

39-6037928.

**Name of Donor:** XXXX

**Date and Amount of Contribution:**

We are providing this notice in accordance with Section 170(f)(8) of the Internal Revenue Code which requires written acknowledgment of contributions exceeding $250.00.

We acknowledge that no goods or services were provided in consideration for this contribution nor was there receipt of any other economic consideration or benefit by the donor.

Cynthia K. Friauf

Vice President for Finance